

# Meeting notes kick off meeting project SBPIN



European  
Regional  
Development  
Fund

## What

Meeting notes from the kick off meeting in project SBPIN in Hässleholm Jan 31-Feb 1 2017.

## Day1

Presentation off the different SBPIN-partners (see attached documents and presentations).

Summarized challenges:

- Blue Growth: Water quality, Stormwater and the drinking water issues, Coastal protection
- Green Growth: Sustainable tourism/ecotourism, rural tourism / outdoor tourism and tourism with focus on cultural history “Waste to resources”, Green Construction (e.g. friendly houses)
- Urban development/Age friendly cities: Inclusive cities and inclusive growth (skills, unemployed youth, elderly, people with foreign background), active ageing and food.

These subjects emerged as possible subjects to agree on. The different delegations will bring the list of summarized challenges (please see e-mail sent Feb 2) within “Blue Growth”, “Green Growth” and “Age-friendly cities” home to look them over and talk to their own municipality. Please return with your feedback (especially on Blue growth) this week (DL = Friday Feb 10).

Every theme/workpackage (e.g. Blue growth, Green growth and Urban development/Age Friendly Cities) will be divided into two workshops, a total number of six workshops based on the themes. Above these workshops the project consists of a kick off meeting and final seminar (dissemination).

During the kick off meeting we booked dates (preliminary):

- First workshop (Blue Growth): 18-20 April at Krinova in Kristianstad (SE)
- First workshop (Green Growth): 26-28 September in Köge, Denmark (DK)
- Second workshop (Blue Growth): 24-26 October at Krinova in Kristianstad (SE)

Contact: Ludvig Einarsson +46 (0)721 99 68 50, Sara Wanther +46 (0)734 25 37 45

- First workshop (Urban development/Age friendly cities): 21-23 November 2017 in Elbląg, Poland (PL)
- Second workshop (Green Growth): 5-7 February 2018 in Køge, Denmark (DK)
- Second workshop (Urban development/Age friendly cities): 23-25 April 2018 in Elbląg, Poland (PL)

## Day 2

Information and discussion about the Partnership Agreement:

- Will do individual Partnership Agreements with partners
- Have to be signed by legal representative for each partner
- To be prepared and distributed by Lead Partner

New information : Lead Partner will include timeframe for reporting. How the procedure will be and relevant dates before reporting. Partners will communicate to Lead Partner one week after deadline, before entering it to the SL2014-system. This information will be included in the Partnership Agreement.

Budget and eligibility of expenditure:

- We decided to have a self-evaluation and not an external evaluation
- After every workshop, the participants can give feedback and then summarize the results
- Lead partner suggest that during workshops, the intern at EU-office Skåne Nordost, can ask questions to the participants to collect feedback
- Money from external evaluation transferred to communication material from courses

Choosing participants for workshop:

- If participants does not speak English it should be told in advance to the hosts of the workshop so they are prepared
- A criteria for participation and selection of participant is to have a good level of english

Concepts, method development and the courses:

- Stay in contact with the participants after the workshops
- Videos should focus on: cooperation, communication, partners, intercultural understanding- country specifics- SBP / Baltic Sea
- Course will only be in the first of every two workshops
- All three country specifics in every workshop
- Make a time plan

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- Will use FlatFrog as a test during workshop in Krinova, Sweden but it have to be prepared with some information about specific challenges in Blue growth

#### Communication:

- During the project we can use “Appear.in” which is a conferencing system
- During the project we can use “Podio” which is a storage system that are interactive
- ➔ We decided to try these two and see if they are functional.
- Lead partner will do a LinkedIn-group (and a possibly a Facebook-group)
- Lead partner will check the possibilities for a sticker with the project-logo

#### SL 2014:

- Contact with each other when we receive password for SL2014 because we need to learn how we use the system

#### Project partner 5: Naestved

- Lead partner will meet representative from project partner 5: Naestved on March 2 and inform about their role, the kick off meeting and activities ahead.

#### Expanding networks:

- Lead partner suggests that every partner should be responsible for meeting, conferences and events in areas in countries that we don't have included in the current partnership. When such are found they should be communicated to the Lead Partner. The Lead Partner then ask the steering committee if it's suitable. After that, a decision on whether to participate or not, could be taken. This process is described in the Application form and during the clarification process 4b.

#### Next meeting:

- We invite you to the next e-meeting Project Team (PT) and steering committee meeting March 7. Please confirm if you are able to participate with us then.

#### Important dates:

- Deadline of themes in the summarized challenges for the workshops: Friday Feb 10 and priority is “Blue Growth” because it is the first workshop.



Contact: Ludvig Einarsson +46 (0)721 99 68 50, Sara Wanther +46 (0)734 25 37 45